

LANGLEY COMMUNITY FARMERS MARKET

Suite 257 505, 8840 – 210 St., Langley, BC V1M 2Y2 (ph: 778-245-0980)

Vendor Polices (Feb 2011)

1) ACCEPTABLE PRODUCT

The Langley Community Farmers Market (LCFM) is a “make it, bake it, grow it” market.

- a) Vendors must register in advance of any market day and have their application reviewed for acceptance by the Society.
- b) Only products approved in the application may be sold.
- c) Any additional products must have prior approval before being sold at the Market.
- d) No selling of products other than those of the producer unless part of a pre-registered_co-op or collective.
- e) A maximum of 20% of goods may be culls or 2nds and must be clearly labeled as such.
- f) Organic Certification
 - 1) Products which are Certified Organic should be labeled as such and valid documentation submitted to the_market manager with application.
 - 2) Certificate must be clearly displayed in vendor’s stall.
 - 3) Only certified products may be called “organic”.

2) VENDORS

- a) All vendors must apply to become members of the LCFM Society and pay an annual membership fee of \$25.
- b) All products to be sold by producer, family members, farming partners and/or employees of producer.
- c) No re-selling of goods or sub-letting of stalls.
- d) Potential vendors who arrive on market day without prior registration will not be accepted.
- e) Weather and growing season dependence for Farm Vendors will be considered.

f) Prepared food, art, body care, and craft vendors must have goods juried prior to acceptance and have to comply with all Fraser Health regulations.

g) Co-ops/collectives are encouraged – each enterprise must have separate application and membership.

h) Prices should be fair and reasonable. No dumping allowed.

3) FOOD SAFETY – Prepared Food and Sampling

It is the responsibility of the vendor to adhere to all safety guidelines. Refer to the Fraser Health website for a complete listing.

http://www.fraserhealth.ca/media/GuidelineatTempMarkets_April%202010.pdf

4) SETTING UP AND TAKING DOWN

a) Vendors may begin set-up no earlier than 12:00pm for each market, unless prior arrangements have been made with the market manager. Complete awning set-up and product displays must be ready by the official start of market day.

b) Vendors must leave stand in tact*** until closing time of 6:00pm, even if sold out (sign on table is acceptable). ***Keep their stalls Open for Business – we frequently take down empty tables to keep our display looking abundant.

c) Vendors are to be off site by 7:00pm.

d) No moving vehicles are allowed within the market area from 1:30 pm - 6:15pm unless prior arrangements have been made with the market manager.

e) A stall is 10' x 10". More than 1 stall may be reserved at an additional cost. Confine product display to the dimensions of the designated stall.

f) Vehicle space behind stall may be reserved at an additional cost of \$10 (limited number).

g) Vendors must supply their own canopies, tables, chairs, signage, float, utensils.

h) All stalls and adjacent areas must be left clear and clean at the end of each market day.

i) Excess noise from vendor-operator equipment (i.e. car stereos) is prohibited.

5) STALL APPEARANCE

a) Stalls must be clean and tidy.

- b) No plastic tarps except by prior approval of Market Manager.
- c) All vendors must display business name prominently in stall.
- d) Prices must be clearly displayed.
- e) In all cases, the LCFM and Market Manager will be the final judge of appearance standards.
- f) Although every effort will be made to accommodate the wishes of individual vendors, allocation of stall sites will be determined by the market manager.

6) VENDOR FEES – see application form

7) VENDOR SALES REPORT

Vendors are to report their gross sales (paperwork provided) to the market manager at the end of each Market day or within 48 hours. All information is strictly confidential and essential for the market.

8) CANCELLATION POLICY

Vendors are required to give the market manager **(778 245-0980)** 72 hours notice of cancellations to be eligible to refund or credit. Contact market staff in the case of an unexpected delay on market day.

9) DOGS/PETS

Vendors are asked to leave pets at home.

10) PARKING

Vendors are asked to use the parking lot adjacent to the market, leaving the most convenient parking for customers.

Vendors are asked to contribute to the enjoyment and professionalism expected in a public market. Any concerns are to be taken up with the Market Manager.

CONTACT US:

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