

LANGLEY COMMUNITY FARMERS MARKET

2011 Vendor Application Form

Please fill out and return via mail to: Suite 257 505, 8840 – 210 St., Langley, BC V1M 2Y2 or email: info@langleycommunityfarmersmarket.com

Name of Business: _____

Name of Contact Person(s): _____

Mailing Address: _____

City: _____ **Postal Code:** _____

Phone: _____ **Cell Phone:** _____

e-mail _____ **Web Site:** _____

How did you hear about us: _____

Market dates: May 25 to October 5 – Wednesdays 2:00 to 6:00 p.m.

Location: Kwantlen University, 20901 Langley By-Pass, Langley, BC

Telephone: 778-245-0980,

e-mail: info@langleycommunityfarmersmarket.com

The Langley Community Farmers Market (LCFM) is a “make it, bake it, grow it” market. **The producer or family members and/or employees of the producer must be in attendance at their stall at all times.** A limited number of co-ops/collectives will be allowed. **All goods on offer must be made, baked or grown by the producer. Stalls may not be sub-let.**

See the LCFMS vendor policies for further details.

1) INDICATE THE TYPE OF GOODS TO BE SOLD

Please note that the LCFM Society reserves the right to make the final decision about all goods sold in the Market and on the number of vendors in each category.

Check all applicable products:

locally grown Certified Organic fruits, vegetables, herbs, flowers, plants (submit certificate with application)

locally grown non-organic fruits, vegetables

prepared foods including baked goods, cheeses, preserves

plants, herbs, local flowers

___ specialty foods

___ artwork, body care, pet care, crafts

2) Check all dates requested:

___ all 20 dates

___ May 25

___ Aug. 3

___ June 1

___ Aug. 10

___ June 8

___ Aug. 17

___ June 15

___ Aug. 24

___ June 22

___ Aug. 31

___ June 29

___ Sept. 7

___ July 6

___ Sept. 14

___ July 13

___ Sept. 21

___ July 20

___ Sept. 28

___ July 27

___ Oct. 5

3) Current organic certification, health board permits and FoodSafe certificates required, if applicable. Note: All prepared foods to be sold at the market must be pre-approved and meet the Fraser Health Authority regulations. Contact Amardeep Kambo, Fraser Health Authority, Langley for further information. Phone **604-514-6111** or fax **604-514-6122**, e-mail amardeep.kambo@fraserhealth.ca. For general information contact Fraser Health, Langley at **604.514.6121**.

Certain prepared food products may not be allowed without proper permits, use of a commercial kitchen for preparation and adequate provision for on-site hand-washing and refrigeration. All prepared food handlers and samplers must provide evidence of having completed a FoodSafe course before participating in the market. Be prepared to show documentation to the market manager and have copies on hand at the market.

4) List items you intend to sell at the market. Only items listed below or pre-approved by the market manager are to be sold. Use extra sheet if additional space required.

Items	Production Process (brief description of how your product is made or packaged)	Ingredients/Components

5) Electricity and Truck Parking:

Electrical service is available on a limited basis. Please indicate by checking on the line to request access to electricity.

_____ electricity requested

Truck or trailer parking behind booths in specific areas of the market is also available in a limited number of booth areas for an additional fee. Please indicate by checking on the line to request vehicle parking behind your booth.

_____ vehicle parking behind booth requested

6) Vendor Fees:

All vendors are required to become members of the LCFM Society and pay a \$25.00 annual membership fee.

Full Season (20 dates) - \$525.00 (\$500.00 plus \$25.00 membership). Full season fee is payable in two installments of \$262.50: (1st payment due on or before May 25, 2011, 2nd installment due on or before August 3, 2011).

Half Season (10 dates) - \$325.00 (\$300 plus \$25.00 membership). Half season fee is payable in two installments of \$162.50: (1st payment due on or before May 25, 2011, 2nd installment due on or before August 3, 2011). **Choose any 10 dates, but they must be pre-booked at time of application.**

Weekly fee (1 date) - \$35.00 payable on or before each date. (Note add \$25.00 membership fee to first date of the season).

Patio Table (1 date) - \$20.00 payable on or before each date (note: add \$25.00 membership fee to first date of the season).

Vehicle fee - \$10.00 (added to stall fees). Vehicle must be behind canopy, limited number available.

Vendor notes:

1. Bring your own equipment for set up (including tent, and umbrella and patio tables)
2. Same space not guaranteed from week to week
3. Please leave pets at home
4. Leave stall space and surrounding area clean after each market
5. Vendors are required to submit gross sales (paperwork will be provided) at the end of each market day to the market manager or via email at info@langleycommunityfarmersmarket.com

6) Cancellation Policy:

72 hours notice required for refund/credit. Please notify the manager by phone (778-245-0980) on market day if unexpectedly absent or late.

7) License Agreement:

I have read and agree to abide by the policies of the Langley Community Farmers Market Society as posted on the website, and I agree to pay all associated membership and stall fees by the required dates.

Signed: _____ Date: _____

Accepted by: _____